

EXTENDED NOTICE OF FUNDING AVAILABILITY (NOFA) – NOTICE OF POTENTIAL APPLICANTS AND CALL FOR LETTERS OF INTEREST (LOI) RELATED TO ASSOCIATED APPLICATION FOR BAKERSFIELD/KERN COUNTY CA-604 US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) 2015 CONTINUUM OF CARE (COC) PROGRAM COMPETITION FR-5900-N-25

Representatives within the Kern County geographic area establish the CoC to carry out the duties of the HUD CoC NOFA Associated Application for Bakersfield/Kern CA-604 CoC. Homelessness stakeholders involved in the work include nonprofits, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans, and homeless and formerly homeless individuals.

The HUD CoC funding process is administered through the Kern County Homeless Collaborative (KCHC) via the Collaborative Applicant and Fiscal Agent, United Way of Kern County (UWKC). According to HUD's Homeless Emergency Assistance and Rapid Transition to Housing Act (The HEARTH Act) the CoC's purpose "is to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and state and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effective utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness." The mission of the KCHC is "to put an end to homelessness in Kern County through collaborative planning and action." This is achieved locally by providing paths to housing and wellness and ending homelessness by working to create communitywide solutions.

KCHC Members in good standing (dues paid before October 1, 2015) are eligible to apply for grants through this Associated Application (a process requiring proposed projects to be evaluated and ranked by HUD priorities). To facilitate the process, potential applicants pursuing CoC grant funds must submit a LETTER OF INTENT (LOI) to UWKC. The LOI is a non-binding expression of interest. Projects are subject to an evaluation and ranking process and may be included in the Associated Application for funding under HUD's Notice of Funding Availability (NOFA) for (funding year October 2016-September 2017).

**A. The LOI must specifically identify the potential applicant, and must include the organization's legal name, an individual point of contact and title, mailing address, and email address. A brief description of the proposed project, numbers to be served, and amount to be requested should be included.**

**B. The following documentation MUST BE SUBMITTED for each NEW applicant along with the LOI by October 16, at 3pm (renewing applicants does not apply):**

1. Copies of bylaws and articles of incorporation (non-governmental only);
2. Proof of 501(c)3 status (non-governmental only); and
3. Financial statements prepared by a licensed Certified Public Accountant in accordance with Generally Accepted Accounting Principles for the most recently available two (2) years.

For organizations with annual revenues of:

- \$300,000 or more, these statements should be audited in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Controller General of the United States of America;
- \$50,000 to \$300,000 statements should be submitted that have been reviewed by a Certified Public Accountant in accordance with standards applicable in the United States of America to review engagements; and
- \$50,000 or less should submit compiled financial statements prepared by an independent Certified Public Accountant. All statements submitted must include any management letters or other correspondence issued by the auditors in connection with the financial statements.

**C. Documentation from both NEW and RENEWING Applicants must include: a list of the agency's current board of directors.**

Projects submitted WITHOUT documentation required by this notice WILL NOT be considered in the 2015 Associated Application. Additional information and site visits of an applicant's/sponsor's premises, by representatives of the KCHC and/or UWKC, and participation in a mandatory project application training session, may be required as part of the application process.

For Collaborative membership or LOI information contact Christine Lollar, Director of Homelessness Resources at UWKC: Christine.L@UWKern.org, 661 834 2734.

Meetings of the KCHC Governing Board are open to the public and generally scheduled to meet the third Tuesday of each month, 9:30am, at the Baker Street Village Community Center, 1015 Baker Street, Bakersfield CA 93305.

**LETTERS OF INTENT AND ALL REQUIRED DOCUMENTATION MUST NOT BE MAILED. Documentation must be delivered VIA EMAIL TO CHRISTINE.L@UWKERN.ORG OR HAND DELIVERED TO: CHRISTINE LOLLAR, UNITED WAY OF KERN COUNTY, 5405 STOCKDALE HWY 200, BAKERSFIELD CA 93309.**

It is the responsibility of the submitter/applicants/sponsor to confirm receipt of the emailed LOI or, if hand delivered, to request a time/date stamped receipt of documentation delivered. Letters of Intent must be received **by October 16, at 3pm**. Letters of Intent received after the deadline WILL NOT BE CONSIDERED.

NOTE: In order to apply to HUD, applicants must have registered with DUNS (Dun and Bradstreet), SAM (Registry of System for Award Management); and have forms HUD2880 (Applicant/Participant Disclosure Update Report), SFLLL (Disclosure of Lobbying Activities), HUD50070 (Drug Free Workplace Certification), 'Code of Conduct', SF424 (Survey on Ensuring Equal Opportunity for Application), and 'Document of Applicant and Sub-Recipient Eligibility'.